

## **Guidelines for technical paper oral presentation at CTRG 2015**

- Each author for technical paper will be given 12 minutes for the Presentation followed by 3 minutes for questions and answers. Prepare the presentation to fit the time frame and practice beforehand so that you do not run out of time.
- Windows 7 / 8 and Microsoft PowerPoint 2013 will be available in the computer of the session room. Please consider those conditions if you use PowerPoint 2013 or later version.
- The slides should not be complex or over-crowded. For 12 minutes presentation, 12-15 slides may be adequate.
- Use standard fonts (such as New Times Roman, Arial, etc.) for preparing your presentation with suitable font size, colour and contrast to make it readable from back of the room.
- Keep your presentation file name as your full paper id used in easychair (paperID.pptx, like 444.pptx).
- Share your presentation file with [ctr2015.ppt@gmail.com](mailto:ctr2015.ppt@gmail.com) email id on or before **7<sup>th</sup> December 2015**.
- All of the CTRG session rooms will be equipped with a LCD projector, screen, laptop computer and microphones.
- Further, please bring your presentation for CTRG session in Windows readable USB Flash Drive or in CD-ROM just as backup.